

Leeds District Licensing



Leeds District Licensing Department

West Yorkshire Police,
Leeds District Headquarters,
Elland Road,
Leeds
LS11 8BU

Tel: [REDACTED]

Mob: [REDACTED]

Email: [REDACTED]

Your ref:

Our ref:

8TH September 2022

**Entertainment Licensing Section,
Leeds City Council,
Civic Hall,
Leeds. LS1 1UR**

Cc: Sarwat Omar, [REDACTED]

RE: 206 Woodhouse Lane, Leeds LS2 9DX

**APPLICATION FOR A PREMISES LICENCE – LICENSING ACT 2003:
POLICE – LETTER OF REPRESENTATION – ‘QUALIFIED’ OBJECTION:**

West Yorkshire Police are of the opinion that the application contains insufficient information about how the applicant intends to meet the licensing objectives in order to run a 24 hour service in an area such as Hyde Park.

We therefore confirm that we are submitting a formal representation against the application on the grounds of:-

1. the prevention of crime & disorder

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2. public safety

However, we are of the opinion that the licensing objectives could be met should the applicant be prepared to incorporate certain identified measures within their operating schedule as additional conditions.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of the application.

Should the applicant be in agreement with the suggested measures then they should signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

Upon receipt of their consent at **Part 2**, it will be taken that the applicant signify their wishes for the licensing authority to amend their operating schedule to incorporate the proposed measures as conditions.

Alternatively should the applicant disagree with the proposed measures, then they should complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 (in addition to those that the applicant may have already offered), for the premises:-

206 Woodhouse Lane, Leeds LS2 9DX

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- public safety

The CCTV will cover the immediate external area of the premises on Woodhouse Lane.

The CCTV will be of good quality so that clear facial images are captured.

The premises licence holder and/or designated premises supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.

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A written policy to be implemented around managing queues in the hatch area and directly outside on the street.

Staff training to include knowledge of the nearby de-tox centre(s).

Staff training will include how to manage the refusal of alcohol sales to intoxicated persons, street drinkers and those from the de-tox centre.

All staff training records will be kept for a period of 12 months and will be produced for inspection upon request

There will be no sale of cider and lager of 7.5% alcohol by volume (abv) in 1, 2 or 3 litre plastic bottles.

Notices to be clearly displayed that state alcohol will not be sold to intoxicated persons.

Notices to be clearly displayed that state the premises has the right to refuse alcohol sales as they see fit.

Notices indicating the existence and effect of a Public Spaces Protection Order will be prominently displayed at the exits to the premises.

Notices to be displayed that CCTV is in operation.

The serving area, hatch area and roller shutters to be kept in clean, good condition (i.e. no rubbish or graffiti) and are to be illuminated with good lighting.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.


Leeds District Licensing Officer

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PART 2 – to be completed by the applicant or applicant’s representative:

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

206 Woodhouse Lane, Leeds LS2 9DX

I Sarwat Omar

confirm that I am the for the premises as stated above.

In signing this document-:

- I agree with the measures proposed by West Yorkshire Police,
- I provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I confirm the premises will then operate in accordance with those conditions agreed to.

Signed: 

Dated: 11th Sep 2022